FEEDBACK TO THE DRAFT KERBSIDE WASTE AUDIT GUIDELINES FOR SOUTH AUSTRALIA

The questions below are provided as a framework to receive feedback to the Draft Kerbside Waste Audit Guidelines for South Australia and related Toolkit.

Feedback should represent your organisation's views and be provided through the online feedback form at:

https://www.surveymonkey.com/r/YMDGYHR.

Online feedback form will be open **from 27th November 2026 until 6pm Friday 8th January 2027**.

Please contact Daniella Mac Dowell (daniella.macdowell@aprince.com.au) with any questions regarding this feedback form or the draft Guidelines.

Thank you in advance for taking time to review and provide valuable feedback to the draft Guidelines.

1. Introduction

1. Please provide contact details (full name, job title, organisation's name, phone number, email address)

2. General Feedback

2. What works well in the Draft Guidelines?

3. What in the Draft Guidelines requires improvement?

4. Is there any information or detail missing or anything that requires clarification or further explanation?

5. Are the Draft Guidelines easy to navigate and understand?

6. Are there sections that require further explanation or simplification?

7. Are technical terms adequately defined?

8. Are roles and responsibilities of councils, contractors and auditors clearly provided?

9. Are tables, diagrams and examples useful and easy to interpret?

10. Is the purpose and scope of the Draft Guidelines clear?

11. Do you see any barriers in following the draft Guidelines? If so, please specify.

12. Should examples, case studies or references be incorporated? Are there any you would suggest?

3. Audit Planning (Section 2)

13. Does the information in ***Section 2: Audit Planning*** provide sufficient detail for you to plan an audit successfully?

4. Health Safety and Environment (Section 3)

14. Are workplace, health and safety requirements adequately addressed?

15. Are quality assurance and quality control requirements appropriate?

16. What additional safety guidance, if any, would be beneficial?

17. Do the Draft Guidelines sufficiently address risks associated with field audits?

18. Is there a need to consider or include any resources, staffing, equipment or training detail?

5. Confidentiality and privacy (Section 4)

19. Is the detail in ***Section 4: Confidentiality and Privacy*** clear enough to support all stakeholders during an audit?

6. Audit Methodology (Sections 5, 6 and 7)

20. What feedback do you have regarding sampling frequency, sample size

21. Do the proposed methodologies support consistent implementation for different councils (e.g., metropolitan or regional)

22. Should any methodologies or approaches be amended, or others added?

7. Data interpretation, analysis and reporting (Section 8)

23. When you read the data analysis and reporting section of the draft Guidelines, is the information provided clear and practical?

24. Do the Draft Guidelines provide useful information for policy, planning and service delivery?

25. Is the level of detail proposed for the audit appropriate for Councils' reporting needs?

26. Do the draft Guidelines support circular economy and resource recovery objectives?

8. Toolkit (Section 10)

27. Will the provided templates and tools be useful and easy to use? Please specify.

28. What additional supporting materials would assist implementation?

9. Glossary (Section 11)

29. Does the Glossary provide all the necessary definitions? Please specify.

30. Are all the definitions provided clear and understandable? Please specify.

10. Any other recommendations?

31. Do you have any other recommendations before the Draft Guidelines are finalised? Please specify any comments.