



Ref. 79/2224

Mr Tim Whetstone MP
Member for Chaffey
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Dear Mr Whetstone

I refer to your application (receipt number 18165608) pursuant to the *Freedom of Information Act 1991* (the FOI Act) on 11 August 2023 requesting access to:

A copy of all minutes, reports, and meeting agendas relating to meetings attended by the Green Industries SA Board from 1 January 2023 to 31 July 2023

On 12 September 2023 an extension of due date was applied to this application and the scope was revised to:

A copy of all meeting agendas relating to meetings attended by the Green Industries SA Board from 1 January 2023 to 31 July 2023

A total of four documents were identified within the scope of your application. These are listed in the enclosed schedule. The information contained in the documents has been considered under the provisions of the FOI Act. My determination is to grant full access to the documents, and copies of the documents are enclosed with this determination.

In accordance with the FOI Act and *Freedom of Information (Fees and Charges) Regulations 2018* in relation to applications from Members of Parliament, no amount is payable for the costs associated with this determination.

Pursuant to the FOI Act, if you are dissatisfied with this determination you have a right to apply for an internal review. An application for internal review must be made in accordance with section 29(2) of the FOI Act.

Should you have any queries in relation to this matter, please contact me on telephone (08) 8204 2586 or email josh.wheeler@sa.gov.au.

Yours sincerely

Josh Wheeler
Accredited Freedom of Information Officer
GREEN INDUSTRIES SA

25 September 2023

Documents Schedule

No.	Document	Determination	Exemption clause	Reason
1	Meeting agenda – 2 February 2023	Full access	Nil	N/A
2	Meeting agenda – 6 April 2023	Full access	Nil	N/A
3	Meeting agenda – 4 May 2023	Full access	Nil	N/A
4	Meeting agenda – 8 June 2023	Full access	Nil	N/A

AGENDA

Board of Green Industries SA

Meeting No. 65

1.30pm - 4.30pm Thursday 2 February 2023

GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

We acknowledge that the land we meet on today is the traditional land of the Kaurna people. We respect the spiritual relationship with their country, and that their cultural and heritage beliefs are still as important to the living Kaurna people today. We pay our respect to Elders past, present and emerging, and extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Lunch with GISA Executive		1.00pm
1.	Welcome and apologies	1.30pm
2.	Declarations of Interest and Register of Interests (page 1) Board members have obligations under the <i>Public Sector (Honesty and Accountability) Act 1995</i> to disclose conflicts of interest to Green Industries SA in writing and/or seek approval of the Minister for Climate, Environment and Water to be involved in transactions with the agency. Refer to the Board <i>Conflicts of Interest Policy</i> for further information.	1.32pm
3.	Minutes of Previous Meeting and Out of Session Business	1.35pm
	3.1 Draft Minutes of Meeting 64, 3 November 2022 (separate attachment)	
	3.2 OOS (12 December 2022): Draft Minutes of OOS Disaster Waste Management – River Murray Flood (separate attachment)	
4.	Business Arising from Previous Meetings	1.40pm
	4.1 Action Register (page 3)	
	4.2 2023 Forward Agenda (page 4)	
5.	Items for Noting / Discussion	1.45pm
	5.1 Chief Executive's Update (presentation)	
	5.2 Disaster Waste Management: River Murray Flood (presentation)	
	5.3 Outcome of GISA Carry-Over Submissions 2021-22 to 2022-23 (page 7)	
	5.4 Legislative Compliance Framework and Register 2022 review (page 11 and separate Attachment 2)	
6.	Items for Approval	
	6.1 Circular360 update and next steps (<i>late paper to be provided separately</i>)	3.30pm
	6.2 2022-23 Recycling Infrastructure Grants (page 20)	
7.	Reports and Items for Information / Noting	4.15pm
	7.1 Finance Report: December 2022 (page 22)	
	7.2 Board Member Reports	
8.	Close and next meeting: 6 April 2023 in the GISA Boardroom	4.30pm
In-Camera session		

AGENDA

Board of Green Industries SA
 Meeting No. 66
 1.30pm – 4.30pm Thursday 6 April 2023
 GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

We acknowledge that the land we meet on today is the traditional land of the Kaurna people. We respect the spiritual relationship with land and sea country, and that their cultural and heritage beliefs are still as important to the living Kaurna people today. We pay our respect to Elders past, present and emerging, and extend that respect to Aboriginal and Torres Strait Islander peoples here today.

GISA Board Member arrival and lunch with GISA Executive		1.00pm
	Arrival: <i>The Hon Dr Susan Close MP, Deputy Premier and Minister for Climate, Environment and Water, and Advisor TBA (Josh Wheeler to greet, ground floor foyer)</i>	1.30pm
1.	<p>Welcome, introductions and apologies (Chair, Board of Green Industries SA, Ms Nikki Govan and Chief Executive Green Industries SA, Professor Ian Overton)</p> <ul style="list-style-type: none"> • Overview of priorities and objectives (Deputy Premier) • Discussion with GISA Board and Executive members (all) <p>Depart: <i>Deputy Premier and Advisor.</i></p>	2.30pm
2.	<p>Declarations of Interest and Register of Interests (page 1)</p> <p>Board members have obligations under the <i>Public Sector (Honesty and Accountability) Act 1995</i> to disclose conflicts of interest to Green Industries SA in writing and/or seek approval of the Minister for Climate, Environment and Water to be involved in transactions with the agency. Refer to the Board <i>Conflicts of Interest Policy</i> for further information.</p>	(approx.)
3.	<p>Minutes of Previous Meeting and Out of Session Business</p> <p>3.1 Draft Minutes of Meeting 65, 3 February 2023 (separate Attachment 1)</p>	(2 mins)
4.	<p>Business Arising from Previous Meetings</p> <p>4.1 Action Register (page 3)</p> <p>4.2 2023 Forward Agenda (page 4)</p>	(5 mins)
5.	<p>Items for Noting / Discussion</p> <p>5.1 Chief Executive's Update (presentation)</p> <p>5.2 Disaster Waste Management: River Murray Flood Emergency 2022-23</p> <p>5.2.1 Agenda paper (page 6)</p> <p>5.2.2 Agenda paper - Head Contractor Agreement and Instruments of Delegation (page 10)</p> <p>5.3 Circular360 update (page 24)</p>	(15 mins) (30 mins) (30 mins)
6.	<p>Business Planning</p> <p>6.1 Programs and Budget for 2023-24 Business Plan (page 30)</p> <p>6.2 Kerbside Reform Future Directions:</p> <ul style="list-style-type: none"> • Agenda paper (page 40) • Consultancy Report (Rawtec Pty Ltd) (separate Attachment 2) 	(20 mins) (10 mins)

AGENDA

Board of Green Industries SA
 Meeting No. 66
 1.30pm – 4.30pm Thursday 6 April 2023
 GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

	<p>6.3 Better Practice Transition and Engagement Guide for Sustainable Kerbside Services:</p> <ul style="list-style-type: none"> • Agenda paper (page 42) • <i>Better Practice Transition and Engagement Guide for Sustainable Kerbside Services</i> (separate Attachment 3) <p>7. Items for Approval</p> <p>7.1 Variation to 2022-23 Business Plan (page 44)</p> <p>7.2 Circular Economy Market Development Grants (page 49)</p> <p>7.3 GISA Board Governance Committee Membership (page 59)</p> <p>8. Reports and Items for Information / Noting</p> <p>8.1 Finance Report: February 2023 (page 63)</p> <p>8.2 Engagement and Communications Dashboard (page 66)</p> <p>8.3 Board Member Reports</p> <p>9. Close and next meeting: 4 May 2023 in the GISA Boardroom</p>	<p>(5 mins)</p> <p>(15 mins)</p> <p>(10 mins)</p> <p>(5 mins)</p> <p>(5 mins)</p> <p>(2 mins)</p> <p>(5 mins)</p> <p>4.30pm</p>
In-Camera session		4.30-4.40pm

AGENDA
 Board of Green Industries SA
 Meeting No. 67
 9.30am – 12.30pm Thursday 4 May 2023
 GISA Boardroom, Level 4, 81-95 Waymouth Street, Adelaide

We acknowledge that the land we meet on today is the traditional land of the Kaurna people. We respect their spiritual relationship with land and sea country, and that their cultural and heritage beliefs are still as important to the living Kaurna people today. We pay our respect to Elders past, present and emerging, and extend that respect to Aboriginal and Torres Strait Islander peoples here today.

Arrival & In-Camera Session		9.15-9.30am
1.	Welcome and apologies	9.30am
2.	Declarations of Interest and Register of Interests (page 1) Board members have obligations under the <i>Public Sector (Honesty and Accountability) Act 1995</i> to disclose conflicts of interest to Green Industries SA in writing and/or seek approval of the Minister for Climate, Environment and Water to be involved in transactions with the agency. Refer to the Board <i>Conflicts of Interest Policy</i> for further information.	9.32am
3.	Minutes of Previous Meeting and Out of Session Business	9.35am
	3.1 Draft Minutes of Meeting 66, 6 April 2023 (separate Attachment 1)	
4.	Business Arising from Previous Meetings	9.40am
	4.1 Action Register (page 3)	(5 mins)
	4.2 2023 Forward Agenda (page 4)	
5.	Strategic items	9.45am
	5.1 Chief Executive's Update (presentation)	(30 mins)
	5.2 Disaster Waste Management: River Murray Flood Emergency 2022-23 (presentation)	(30 mins)
	5.3 Circular360 update (verbal)	(30 mins)
6.	Items for Decision / Discussion	11.30am
	6.1 Draft 2023-24 Business Plan and Annual Review of the Adequacy of the levy paid into the Green Industry Fund (paper)	(15 mins)
	6.2 Recycling Infrastructure Grants - funding recommendations (paper)	(15 mins)
7.	Reports and Items for Information / Noting	12.00pm
	7.1 Quarterly Report for January - March 2023 (report)	(10 mins)
	7.2 Finance Report: March 2023 (report)	(5 mins)
	7.3 Engagement and Communications Dashboard (report)	(5 mins)
8.	Other business	12.20pm
	8.1 Board member reports (verbal)	(10 mins)
	- SA Industry Climate Change Conference 20-21 April 2023	
	8.2 Close and next meeting/s:	12.30pm
	• Strategic Session: Kerbside Future Directions, 8 June 2023	
	• Board meeting: 3 August 2023	
Lunch with GISA Executive		12.30-1.00pm

AGENDA

Board of Green Industries SA
 Strategic Workshop – Kerbside Futures
 9.00am – 12.30pm, Thursday 8 June 2023
 Quest on Franklin, John Franklin Meeting Room (Gr Floor) 74 Franklin Street, Adelaide

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Arrival			8.45am
1.	Welcome and opening remarks Background and current status of Metropolitan Solid Waste (MSW) in South Australia Further background information: <ul style="list-style-type: none"> 2020-21 SA Kerbside Waste Performance Report 	Ms Nikki Govan Chair, Board of GISA Prof Ian Overton Chief Executive, GISA Mr Matthew Scales Associate Director Communications and Engagement, GISA	9.00am (5 mins) 9.05am (25 mins)
2.	Kerbside Reform Future Directions Report – presentation of findings by consultancy firm RAWTEC Pty Ltd <ul style="list-style-type: none"> Agenda paper (page 1) and Report (Attachment 1) Questions/Discussion	<u>Guest Speaker:</u> Mr Mark Rawson Principal Consultant, RAWTEC	9.30am (30 mins) (30 mins)
Morning Tea			10.30-10.45am
3.	Which Bin Future Directions (Presentation) 3.1 Statewide Recycling Education <ul style="list-style-type: none"> Agenda paper (page 3) 3.2 Better Practice Transition and Engagement Guide for Sustainable Kerbside Services <ul style="list-style-type: none"> Agenda paper (page 8) and Guide 	Mr Matthew Scales Associate Director Communications and Engagement, GISA	10.45am (30 mins)
4.	Strategic Directions and Business Planning	Prof Ian Overton Chief Executive, GISA	11.30am (1 hour)
5.	Workshop Close		12.30pm
Lunch			12.30-1.00pm