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**Food Waste for Healthy Soils**

**Recycling Infrastructure Grants**

***Application Form***

*November 2021*

# Recycling Infrastructure Grants – Food Waste for Healthy Soils

# **Application Form**

# **Section A: General information**

| Purpose of the form | For applicants to submit via Green Industries SA for assessment for Australian Government funding to invest in economically viable recycling infrastructure projects to increase organic waste processing capacity. |
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| **Before applying** | Read the Green Industries SA ‘Food Waste for Healthy Soils – Recycling Infrastructure Grant Guidelines’ |
| **To complete the form** | *Electronically*  Save changes to this form on your computer.  *Manually*  Use black or blue pen Print in BLOCK LETTERS Mark boxes with a tick or a cross |
| **Application must include** | a completed and signed application form  all attachments listed in section F of this form  Incomplete applications may be excluded from assessment |
| **Email the complete application with all attachments by the closing date to:** | [Jessica.Wundke@sa.gov.au](mailto:Jessica.Wundke@sa.gov.au) (Max email size 8MB) attachments may be provided in a separate email.  **no later than 5:00pm Tuesday 4 January 2022.**  Or deliver to:  Green Industries SA,  Level 4, 81-95 Waymouth Street, Adelaide SA 5000 |
| **For more information** | Email: [Jessica.Wundke@sa.gov.au](mailto:Jessica.Wundke@sa.gov.au) |

Note: Once submitted to Green Industries SA, the application will be assessed by a panel through a competitive process, with recommended projects submitted to the Green Industries SA Board and Minister for endorsement (nominally early February 2022). Supported applications will be submitted to the Australian Government by Green Industries SA for assessment under Round 2 of the Food Waste for Healthy Soils Fund.

**All questions are to be answered. Incomplete applications will not be assessed.**

# **Section B: Eligibility criteria**

**Organisations which answer “no” to any of the following questions will not be eligible for funding.**

1. Does the application relate to a project to increase processing capacity or improve product quality of processed recovered, source segregated, organic waste that is either:

* a proposed new facility
* an improvement or expansion of an existing facility?

No

Yes

1. Does the application relate to a proposed project that is expected to be economically viable over its operational life?

No

Yes

1. If the project has a private sector partner(s) does the partner(s) have a current Australian Business Number (ABN), is registered for GST, is not insolvent, has not been convicted of contravening environment protection legislations in the last five (5) years, does not have owners/directors who are an undischarged bankrupt and have a business plan in place?

No

Yes

1. Will the project be commissioned and operational by no later than 30 June 2025?

Yes

No

1. Does the project exclude:

* construction of new facilities or upgrades to existing facilities to process Mixed Waste Organic Outputs
* construction of new facilities or upgrades to existing facilities to undertake Mechanical Biological Treatment of organic waste
* infrastructure to facilitate the collection and redistribution of edible food waste to food rescue charities
* food waste disposal such as insinkerators, macerators, food dehydrators
* extension of capacity for receipt of waste, for example: FOGO collection and transport infrastructure, such as gate fees, kitchen caddies and bags/bin liners, bins and vehicles?

Yes

No

# **Section C: Applicant and partner details**

1. Applicant contact person:

Given name(s): Family name:

Position:

Organisation:

Site address:

Australian Business Number (ABN):

Postal address:

Suburb/town/city: State/territory: Postcode:

Work phone: Mobile phone:

Email:

1. Project partner contact (add additional partners as required):

Given name(s): Family name:

Position:

Organisation:

Role of organisation in project:

Suburb/town/city: State/territory: Postcode:

Work phone: Mobile phone:

Email:

# **Section D: Project details**

**Information provided in this section may be publicly released.**

1. Project title:
2. Location (please attach a map identifying the project location, feedstock sources and en-markets):
3. Estimated construction start date (dd/mm/yyyy):
4. Estimated project completion date (dd/mm/yyyy):
5. Briefly describe the project (maximum 500 words)

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1. What other infrastructure (for example, roads, power, pre-processing equipment) is needed to ensure project success? Provide details of how this will be funded.

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1. What is the estimated volume of source segregated organic waste the completed facility will process each year (tonnes)? For upgraded facilities, provide the estimated additional processing capacity and the new total processing capacity.

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| |  |  |  |  | | --- | --- | --- | --- | |  | **C&I sources (tonnes)** | **MSW sources (tonnes)** | **Total tonnes** | | Current quantity of material received per annum |  |  |  | | Current processing throughput of material per annum |  |  |  | | Current quantity of material diverted from landfill per annum |  |  |  | | Current quantity of waste disposed to landfill per annum |  |  |  | | Expected additional quantity of material received per annum |  |  |  | | Expected additional throughput of material per annum |  |  |  | | Expected additional quantity of material diverted from landfill per annum |  |  |  | | Expected quantity of waste disposed to landfill per annum |  |  |  | |

1. Provide details about the type of organic waste that will be used as an input for processing and any minimum standards/quality/contamination requirements for this material to be viable (including for end products to meet current Australian Standards and/or state and territory guidelines and adapt to future changes to standards and guidelines).

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1. Provide details about how the facility will identify and separate contaminants from organic waste inputs and how biosecurity risks will be managed.

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1. Provide details about where the organic waste to be used as inputs for the project will be sourced from (e.g. which regions) and information about expected transport arrangements/costs and security of supply for this material. Please provide estimated volumes from each region where possible.

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1. What regulatory approvals are in place or will be needed for the project to go ahead? Provide details on the timing and process for regulatory approvals to be granted.

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| |  |  |  | | --- | --- | --- | | *You will need to check with all relevant organisations as to the permits and/or approvals required for the project works. If already obtained, please attach a copy to this application.* | Yes | No | | Is a planning approval required for the project? |  |  | | Is an environment approval (including new approvals and/or revisions to existing approvals) required for the project? |  |  | | If yes to either, have you lodged relevant applications? |  |  | | Please provide details of dates lodged or estimated timeframe for submission | Date: | | | Is the activity currently undertaken on this site licensed by the EPA? If yes, please provide a copy of the licence as supporting information |  |  | | Is this site and/or proponent currently subject to any permits/notices from authorities such as WorkCover?  If yes, please attach details. |  |  | |

1. Provide details about the expected demand and markets for the products produced by the project.

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1. Please outline:

- How many full-time equivalent (FTE) jobs are estimated to be created during the construction please of the project;

- How many FTE jobs are estimated to be created (new) once the project is online; and

- for upgrades, how many FTE jobs are estimated to continue to exist once the project is online?

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1. Provide dates and details of expected key milestones and phases for the project:

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| --- | --- | --- |
| Milestone | Description (including types of evidence to be provided for milestone payment) | Estimated start and end date (month/year) and expected payment date |
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# **Section E: Proposed funding contributions**

1. Noting the 1:1:1 maximum contribution from Commonwealth and State government, please list the funding contribution requested, and total third party financial contributions (GST exclusive):

| Category | Contribution  ($’000 GST excl) | % of funding |
| --- | --- | --- |
| Total cost of project | **$** |  |
| Funds from Commonwealth sources |  |  |
| * Funds sought under this application | $ |  |
| * Other sources of Commonwealth funding |  |  |
| Funds from state or territory governments | $ |  |
| Total third party contributions |  |  |
| * Third party partner [name of applicant entity] | $ |  |
| * Other investors/sources [name of investor/source] |  |  |

Note: Percentage of funds sought from all Commonwealth sources must not exceed one third of the total eligible project costs.

1. Has the applicant received or is the applicant seeking project funding from any other Commonwealth source, (as per Section E, Question 1)?

No  Go to section F

Yes  Go to Section E, Question 3

1. List all other sources of Commonwealth funding for this project and the Commonwealth contribution the applicant is seeking under this application.

| Commonwealth department and program name | Contribution ($‘000) | Funding sought or received |
| --- | --- | --- |
| Department of Agriculture, Water and the Environment (funding under this application) |  | Sought |
| [name of entity] |  | [indicate whether sought or received] |

1. If the applicant receives all the Commonwealth funding being sought for this project, would the Commonwealth contribution exceed one third of the total cost?

No

Yes

# **Section F: Applicant response to mandatory assessment criteria**

*Applications will be assessed based on the weighting given to each criterion and against the indicators listed beneath each criterion.*

*The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and funding amount requested. Applicants should define, quantify and provide evidence to support their answers.*

***The response to each criterion is limited to a maximum of two pages.***

*Applicants may provide attachments to support their claims. Please reference attachments in the relevant assessment criterion response.*

# **Assessment criterion 1 – What (40 points)**

# The project meets the objectives of the fund:

# increases the recovery and reprocessing of source separated food and organic waste into quality composts and soil conditioners (also include how feedstocks and outputs will be monitored and assessed to ensure safety and quality of end products)

# increases the use and market demand of the end products, especially for use on agricultural soils

# supports employment and long-term economic growth and development.

# The project is viable, including demonstration of:

# technology and infrastructure (including contamination identification and removal and capacity to adapt to any changes to the Australian Standards which may increase minimum product requirements)

# feedstock sourcing and output capacity

# landfill diversion and end markets.

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# **Assessment criterion 2 - Who (20 points)**

# Demonstrate capability and capacity to successfully deliver the project, including:

# the industry partner’s track record in managing similar projects and access to any resources such as infrastructure, capital equipment or technology required to deliver the project

# appropriate governance structure to support the implementation of the project

# appropriate commercial structures and contractual agreements are, or will be, in place

# stakeholder (including local community) engagement considerations to support the implementation of the project.

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# **Assessment criterion 3 – How (20 points)**

# Demonstrate ability to successfully deliver the project including:

# sound project planning to manage and monitor the project addressing scope, implementation methodology, timeframes, budget and risk management, including mitigation of health risks and possible project delays associated with the current COVID-19 pandemic

# appropriate site considerations

# regulatory, statutory and works approvals will be achieved

# the level and appropriateness of financial support provided.

# Financial viability demonstrated through financial assessment and cost benefit analysis:

# level and certainty of the economic viability over the completed facility’s operational life

# a strong monitoring and evaluation framework is or will be in place to track the performance of the completed facility, including surge capacity planning.

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# **Assessment criterion 4 – Why (20 points)**

# Demonstrate why the project is needed:

# the need for government financial assistance, including any impacts on scope and timing if not funded

# project benefit (e.g. fills a processing capacity gap or a market demand)

# economic benefit (e.g. jobs growth, industry value)

# social benefit (e.g. community value, benefit sharing)

# environmental benefit (e.g. reduction in environmental impacts)

# policy and regulatory alignment (e.g. project outcomes align with Government’s agenda around waste reduction, recycling and soil health).

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# **Section G: Applicant declaration**

**To be completed by the applicant listed in Section C.**

I declare that the information I have provided in this application is true and correct to the best of my knowledge. I understand that under the Criminal Code 1995(Cth) it is an offence to knowingly give false or misleading information. This offence carries a maximum penalty of 12 months’ imprisonment.

I understand that the Australian Government may make media and other public announcements in relation to the application if it is successful in receiving funding under the Food Waste for Healthy Soils Fund.

Signature:

Date (dd/mm/yyyy):

Full name:

Title:

# **Section H: Privacy notice**

The Department Agriculture, Water and the Environment (the Department) The Department collects personal information (as defined in the *Privacy Act 1988*) in relation to this application form for the purposes of assessing the application for funding and providing advice to the Australian Government. If the relevant personal information requested in this application is not provided, we may not process the application.

The Department is bound by the Australian Privacy Principles in the *Privacy Act 1988*. We respect your rights to privacy under the Privacy Act and we will comply with the requirements under the Act in respect of the collection and management of your personal information. The Department’s Privacy Policy contains information about how to access or correct your personal information or make a complaint about a breach of the Australian Privacy Principles. The Policy is available at [www.awe.gov.au/about/commitment/privacy](http://www.awe.gov.au/about/commitment/privacy).

The Department may share the information you provide to technical experts and other government agencies for a relevant Commonwealth purpose such as:

* assessing and making decisions on applications
* improving the effective administration, monitoring and evaluation of Australian Government funding
* for research
* to announce the awarding of funding,

providing the disclosure is consistent with relevant laws, particularly the Privacy Act.

The Department will treat the information you provide as sensitive and therefore confidential if it meets all of the following conditions:

* you clearly identify the information as confidential and explain why the Department should treat it as confidential
* the information is commercially sensitive
* disclosing the information would cause unreasonable harm to you or someone else
* you provide the information with an understanding that it will stay confidential.

By completing and submitting this form you consent to the disclosure of all information (including personal information) contained in this form as set out above.